

501 ADDING AND DROPPING COURSES AND WITHDRAWAL [En 5/27/80, Rt by Assembly 3/11/81, Am 3/2/82, Rt by Assembly 5/26/82]

- A) A student may add a course before the end of the second week of instruction of a quarter, and with the approval of the instructor and department add a course to the study list before the end of the final week of instruction. [Am 5/25/10]
- B) Except as provided in paragraph (D), a student may drop a course before the end of the ninth week of instruction by filing the appropriate form with the Registrar, after first notifying the instructor and/or department.
- 1) A course dropped before the end of the fourth week of instruction will not be entered on the student's transcript.
 - 2) If a student drops a course after the end of the fourth week of instruction and before the end of the ninth week of instruction, unless permitted to do so by paragraph (D)(1), the Registrar shall assign a final grade of W to the student for that course.
 - 3) A student may not drop a course after the end of the ninth week of instruction unless permitted to do so by paragraph (D)(1).
- C) A student may withdraw from the University before the end of the ninth week of instruction of a quarter. The Registrar is responsible for notifying the appropriate instructors and/or departments that the student has withdrawn.
- 1) If a student withdraws before the end of the fourth week of instruction, no course entries will appear on the student's transcript for that quarter unless such entries are required by paragraph (D).
 - 2) If a student withdraws after the end of the fourth week of instruction and before the end of the ninth week of instruction, the Registrar will assign a final grade of W to the student for each course in which the student was enrolled at the beginning of the fifth week of instruction unless a different grade is required by the provisions of paragraph (D).
- D)
- 1) A student who is charged with academic dishonesty in a course may not drop it before the final decision is rendered in the case in accordance with the UCSD Policy on Integrity of Scholarship. If the charges are not sustained, the student may either complete the course, and where appropriate change to P/NP or S/U grading, or drop the course; and if the student drops the course it shall not be listed on his or her transcript.
 - 2) The withdrawal of a student from the University shall not prevent the permanent entry on his or her transcript of grades assigned in accordance with the UCSD Policy on Integrity of Scholarship.